

## *StarGazer Limousine Service, LLC*

9548 County Road K  
Tomahawk, WI 54487  
(715) 453-2929 (Office/Shop) or (715) 892-2760  
Fax: (715) 453-2999  
stargazerlimousine.com

**Most people renting a limousine for their event frequently do not realize the responsibility of the driver not only for their safety, but for the value of the vehicle and for providing a pleasant and secure experience for the customer. The following guidelines have been put in place for your protection:**

- 1. Deposits to hold a requested date of service are non-refundable.** If a cancellation of a contract is requested within 30 days of the date of the event, the individual who signed the contract will be liable for the entire remaining balance of the contract.
- All StarGazer vehicles are designated non-smoking vehicles. **There is absolutely no smoking in any vehicles** hired from StarGazer Limousine Service without exception. If any evidence of smoking materials or smoking activity is found inside the cabin of our vehicles, the individual who signed the contract will be **charged an additional \$200** deodorizing and cleaning fee plus any additional fees based on damage done to the vehicle.
- StarGazer Limousine Service does not manufacture any of the vehicles we rent to the public. As the renter, you know the size of the people who will be in the vehicle. The number of passengers that will fit in a vehicle will depend on the actual size of the people traveling in them. Any additional unannounced passengers added at the time of service that would put the vehicle over capacity will not be allowed. Additional time to transport added passengers will be charged extra. (Capacity limits must be adhered to due to potential damage to the vehicle).
- The individual who signed the contract will be liable for any and all damages that may occur in the passenger cabin of the vehicle. There will also be an additional charge of **\$250.00 for cleaning the cabin of the vehicle if a person vomits or other bodily fluids are present** or if excessive cleaning is needed because of spilled beverages and/or food in the cabin of the vehicle.
- Acceptable behavior is expected of all passengers in the cabin of the vehicle. This allows the driver to concentrate on the safe operation of the vehicle. Hanging out of the windows, opening the doors while the vehicle is in motion, attempting to gain entrance to the driver's cabin, throwing trash out of the a window of the vehicle or any other illegal activity is prohibited! (Fines can be issued if observed by police officials and termination of service based on out-of-control behavior is possible.)
- The individual who signed the contract is responsible for all tolls (highway and parking) without exception. **If you exceed the contracted time frame, there will be an additional charge of \$95 for limousines and \$145 for buses per hour or fraction thereof.** StarGazer limousine service reserves the right to cancel any service due to extreme and/or dangerous weather conditions. Flight cancelations do not guarantee service or refunds due to contracted dates and possible conflicting reservations. There may be other scheduled appointments waiting for the vehicle service. The individual who signed the contract will still be held responsible for payment of the contracted amount even if a flight is cancelled and a rescheduled service date is not available. Exceptions to this include: traffic, illness, and vehicle breakdowns. If weather becomes too severe to drive to a destination safely and StarGazer Limousine Service feels that it is in the best interest of the passengers and the driver not to be on the roads during severe weather, the remaining balance of the contract (minus any deposits or already provided service time) will be refunded if service cannot be provided.
- All contract balances are due in cash, certified bank check, money order, local personal checks or credit card (Visa or Master card, and Discover) at the first pick up address without exception. There will be a \$50 service charge for checks returned for insufficient funds.

**It is the wish of the management of StarGazer Limousine Service for you to have a wonderful and memorable time the day of your event. Your chauffer is a professional, who will assist you with any and all questions you might have. You will be treated with the utmost respect, as we expect you to treat your chauffeur the same. Your chauffer is directed by this management to terminate service immediately, without refund, if there is use of illegal drugs, horseplay or other dangerous behavior in the vehicle.**

## Client Information

Type of vehicle (Circle one):

8 passenger limo   10 passenger bus   16 passenger bus   31 passenger bus   Other \_\_\_\_\_

Number of Passengers: \_\_\_\_\_ Type of Event: \_\_\_\_\_

*(The size of the individuals may affect the maximum capacity.)*

Event Date: \_\_\_\_\_ Day: \_\_\_\_\_

Quoted Price: \$ \_\_\_\_\_ (call for pricing)

Hours Booked: \_\_\_\_\_

*(Overtime Rate: \$95 (Limousine) \$145 (Buses) per hour or fraction thereof)*

Miscellaneous Charges: \$ \_\_\_\_\_ (Suggested gratuity of 20% can be paid directly to driver)

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Client's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone (    ) \_\_\_\_\_ Cell (    ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

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First Pickup/Person in Charge: \_\_\_\_\_

Address: \_\_\_\_\_

City State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate phone: (    ) \_\_\_\_\_

Initial Pick Up Time: \_\_\_\_\_ Final Drop Off time: \_\_\_\_\_

Please submit a separate sheet with your planned itinerary in advance of the event (Picture locations, drop off points, sightseeing areas, etc) or include it and any special instructions in the space below. Please give correct addresses or if not available, please provide directions.

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**For weddings only, please provide:**

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**Brides Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Grooms Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

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**TOTAL PRICE:** \$ \_\_\_\_\_

**1st Deposit:** (*\$200 minimum*) \$ \_\_\_\_\_ **Balance Due:** \$ \_\_\_\_\_

**Type of payment (circle one):** Credit card    Cash    Money Order    Check # \_\_\_\_\_

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**No service is guaranteed until the signed contract and minimum deposit of \$200 and are mailed and received by StarGazer Limousine Service.**

**The undersigned agrees that in the event that the rented vehicle suffers or sustains a mechanical problem that makes it inoperable, StarGazer Limousine Service (at its discretion) may return all funds. If the vehicle suffers a minor mechanical problem through no fault of StarGazer Limousine Service, it will be totally within the discretion of StarGazer Limousine Service whether or not to service the event.**

**By signing this legally binding contract, the undersigned will be liable for full payment of this contract, for any damages incurred and for any legal fees, if necessary. The undersigned agrees that any balance due upon the time of service will be charged to a credit card (if provided in advance) unless another form of payment such as cash, money order or check is provided to StarGazer Limousine Service. Any additional changes to this contract after it is signed may affect the original price.**

**Customer Signature** (I certify that I am at least 18 years of age) : \_\_\_\_\_

**Print name:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_